caloundra
chamber of commerce

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8th November 2026

Dear Vendors,

Re: Caloundra Street Fair — booking, compliance and conduct requirements

I feel it is important to start by noting that the majority of our stallholders consistently follow our terms and conditions, and we thank you for your cooperation and professionalism. However, a number of recent challenges over the past couple of months have disrupted the market operations and placed additional pressure on staff and fellow vendors, making this update necessary.

To ensure Caloundra Street Fair operates safely, fairly and efficiently, all vendors must meet the following requirements.

1. Booking cut-off — close of business Tuesday

Bookings close at **close of business Tuesday** for the upcoming Sunday's market. This deadline is final. We can no longer accommodate late booking requests, as changes affect the site map, power allocations and planning for the whole market.

2. Food vendor power allocations and payment

Over recent weeks, a number of food vendors have failed to select and pay for the correct power requirements for their stalls. Our team has attempted to accommodate these omissions; however, resolving them during bump-in takes staff away from essential setup duties and disrupts other vendors.

We have identified vendors who have repeatedly failed to pay for power. All vendors are expected to manage their bookings honestly and accurately, including selecting and paying for their full power requirements before trading. **Repeated failure to do so will result in cancellation of trading privileges.**

3. Arriving without a booking — zero tolerance

Under no circumstances should vendors arrive to trade without a confirmed booking. Doing so places unacceptable pressure on market bump-in, staff and fellow stallholders.

Staff are authorised to direct unbooked vendors to leave. Failure to comply may affect your ongoing trading status. **There will be no exceptions for vendors arriving without a confirmed booking.**

4. Staff instructions and respectful conduct

All vendors must follow instructions given by market staff. Disrespectful comments, abusive behaviour or refusal to follow directions will not be tolerated.

Our staff deserve to work in a respectful environment. Conduct that undermines this may result in the suspension or cancellation of trading privileges.

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5. Minchinton Street parking

Further instructions regarding Minchinton Street will be issued shortly. In the meantime, **parking is not permitted within the market footprint**. Vendors must comply with staff directions and keep these areas clear. This requirement will be enforced with zero tolerance.

6. TEKRAM vendor profiles — two weeks to complete

All vendors have **two weeks from the date of this letter** to complete and update their TEKRAM profiles. Profiles must include all applicable information and current documentation, including:

- Public liability insurance (PLI) certificate and any other required insurance documents.
- Current food permits, where applicable.
- Accurate stall dimensions, power requirements and any special setup instructions.
- Acceptance of the current terms and conditions. (Available via your vendor profile or website)

We will review vendor profiles over the coming weeks. **Profiles with missing, expired or incorrect information or documentation will be suspended, and trading will not be permitted until the requirements have been met.**

https://caloundramarkets.com.au/stallholder-terms-conditions/

Each vendor is responsible for ensuring their bookings, payments and compliance information are accurate and complete. Please address these requirements promptly so our team can focus on delivering a well-organised market for everyone. If you need any assistance with updating your profile our team is happy to connect with you and talk you through the updates.

Thank you for your cooperation and contribution to the Caloundra Street Fair community.

Kind regards,

Dan Vinson
Commercial Manager Markets,
Caloundra Chamber of Commerce